

Pencoed Town Council

Minutes of Full Council meeting Thursday 13th November

2025, held in Salem Chapel Vestry, Coychurch Road,

Pencoed.

Present Councillors:

T. Lyddon – Chair/Mayor

P. Edwards

C. Edwards

J. Butcher

J. Jones

B. Doughty

J. Williams

M. Walters

R. Williams

In attendance: Morgan Davies (Town Clerk and RFO), J. Golunski and S. Bain.

This was a Hybrid meeting, and the zoom link was tested prior to the meeting commencing.

8667 Apologies for absence and dispensation

Apologies were received from the following due to illness/unavailability:

Cllr L. Lewis - dispensation

Cllr H. Whyley

Cllr M. Evans

Cllr J. Ryan

8668 Declarations of interest

Cllr R. Williams – interest declared regarding agenda item 11 as a member of BCBC.

8669 To receive the Police report and any correspondence.

Cllr B. Doughty raises the issue that the double yellow lines by the level crossing have not been painted yet, more and more cars causing traffic issues.

RESOLVED TO NOTE.

8670 To receive questions from the public.

Nothing received

8671 To receive a presentation on the Active4Life Summer Play Scheme.

The Town Clerk explains that representatives from the Play Scheme will not be in attendance due to illness, attending December meeting instead.

RESOLVED TO NOTE.

8672 To receive a verbal presentation from a representative of the Coity Wallia Board of Conservators on the background and public funding of the Board.

J. Golunski thanks the Council for his invitation to the meeting.

Explains that he is the Dunraven representative on the Board of Conservators.

J. Golunski provides a history of Coity Wallia and the Board.

Early laws that laid the foundation for Council representation on Board of Conservators.

Provides an explanation and history of the funding of the Coity Wallia Board.

Previously received around £20,000 from the Borough Council.

Report in 2006 – Borough Council benefited from funding the Board. Coincided with wellbeing provisions etc.

Funding from Borough withdrawn at around 2016.

Board agreed that funding (£20,000) be split between various authorities, first Dunraven, then BCBC (£10,000 in total). Some money provided in income. Around 2018/19, proposed that rest of funding be provided by T&CC's, hasn't been maintained across all Councils.

Board managed to obtain funding for 5 years from Biffa.

Wishes to get some sort of funding from PTC.

Cllr T. Lyddon proposes a joint meeting of the relevant Town and Community Councils to discuss what each Council can provide?

J. Golunski states that such a meeting would be welcomed by the Board.

Clerk could have a copy of the Green report.

Cllr M. Walters supports.

Cllr B. Doughty – believes the Board of Conservators should be precepted, encourages a meeting with Huw Irranca Davies as Rural Minister in this regard.

T&CC's would happily support.

Cllr B. Doughty states that T&CC Chairs/Mayors could be in attendance, along with the Chairs of Finance/equivalent of each Council.

Cllr B. Doughty proposes that PTC organise such a meeting.

Clerk to convene meeting between Huw Irranca Davies and the relevant T&CC's to explore the avenue of a precept for the Coity Wallia Board of Conservators.

Moved by Cllr C. Edwards, seconded by Cllr M. Walters.

RESOLVED TO ARRANGE MEETING WITH T&CC'S AND WELSH RURAL MINISTER TO DISCUSS FUNDING OF THE COITY WALLIA BOARD.

8673 To receive Mayoral messages.

The Mayor T. Lyddon attended a Women's group meeting at the Welfare Hall, the group has established for 60 or so years.

The Mayor T. Lyddon provided a history of PTC and their recent activities, future plans etc.

The Mayor also attended a town twinning event and states it was a very pleasant evening.

Remembrance parade – the Mayor T. Lyddon thanks the RBL and all volunteers and organizations represented.

St David's day grant – application deadline tomorrow, Clerk to sign and be submitted so a St David's day event could be held. Possibility of applying for £10,000

Moved to proceed by Cllr J. Jones and Cllr J. Williams.

RESOLVED THAT THE ST DAVID'S DAY GRANT BE SOUGHT.

Mayor's appeal – asking for donations for Pencoed Foodbank for Christmas time. PTC office to act as a collection point from Nov 24th to Dec 15th.

Moved by Cllr R. Williams, seconded by Cllr J. Williams.

RESOLVED TO DONATE TO THE FOODBANK AND FOR PTC OFFICE TO ACT AS A COLLECTION POINT.

8674 To receive the minutes of the Full Council meeting held on 9th October 2025.

A couple of amendments to the wording put forward by Cllr M. Evans via email, Clerk to amend accordingly.

Moved by Cllr P. Edwards, seconded by Cllr J. Jones.

RESOLVED TO ACCEPT MINUTES.

8675 To receive the minutes and recommendations of the Mayoral Events Sub-Committee meeting held on 6th November 2025.

Moved by Cllr J. Butcher, seconded by Cllr P. Edwards.

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS.

8676 To receive the minutes and recommendations of the Finance and Projects Committee meeting held on 6th November 2025.

Cllr B. Doughty raises an amendment to the wording – incorrectly stated that this meeting is the AGM, to be amended.

Moved to accept minutes and recommendations by Cllr J. Butcher and seconded by Cllr R. Williams.

S. Bain raises the possibility of purchasing more tools for the Pencoed Trailblazers – new tools to be sought and then reimbursed by BCBC.

Questions raised over liability cover – Town Clerk states that PTC have the necessary public liability insurance and has been reassured by Zurich Insurance to this end.

Cllr T. Lyddon thanks S. Bain for his attendance

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS.

8677 To consider the potential reinstatement of the No. 62 bus service throughout Pencoed, as proposed by Cllr T. Lyddon.

Cllr T. Lyddon explains that the No. 62 bus service finished around COVID – residents are now struggling to travel around the top end of Pencoed as a result, particularly the elderly who are currently relying on a community bus that requires booking a week in advance.

Cllr T. Lyddon states that other buses in the Borough have been reinstated since being cancelled after COVID.

Thus, PTC could write to BCBC and ask for the reinstatement of the No. 62 bus service?

Cllr M. Walters explains that another proposal is for the No. 65 bus to be diverted to go up to Penprysg and around Hendre instead.

Cllr R. Williams explains that PTC can't make a decision on such matters, but can recommend to BCBC etc.

Cllr J. Butcher states that evidence to support this would be of great use, residents affected etc.

Cllr R. Williams explains that timing is crucial as next year's BCBC budget is being considered, information needed ASAP.

Cllr C. Edwards states that it may be easier to divert the No. 65 bus instead of introducing a new one.

Further evidence to be gathered.

RESOLVED TO NOTE AND SEEK FURTHER EVIDENCE.

8678 To discuss land ownership regarding watercourses throughout Pencoed, as proposed by Cllr B. Doughty.

Cllr B. Doughty explains there have been a few complaints regarding streams running behind Deri Avenue and flowing through the rest of the town, flooding occurred in the past. The main issue is the overgrowth that is stemming from the stream into residents' gardens.

The Clerk wrote to BCBC to determine responsibility for the stream and according to the advice received, the homeowners are responsible for the land to the centre of the stream, Cllr B. Doughty suggests a letter be written to the residents and allotment holders.

Proposed that a letter to be written to the residents of Deri Avenue stating the information received and advising the residents to seek independent legal advice if they wish to pursue the matter further.

Moved by Cllr B. Doughty and seconded by Cllr M. Walters.

RESOLVED THAT A LETTER BE WRITTEN TO RESIDENTS OF DERI AVENUE REGARDING THE ISSUE OF WATERCOURSES.

8679 To receive reports from representatives to outside bodies

Coity Wallia – nothing to report

Town and Community Councils' Forum – nothing to report

Rockwool meetings – nothing to report

One Voice Wales and the Larger Council Forum – Cllr T. Lyddon did not attend recent area meeting – nothing to report.

Welfare Hall Management Committee – nothing to report.

Friends of Salem – AGM on November 25th.

Liaison Group PRFC – nothing to report.

Safer Streets – nothing to report.

21st Century Schools Group – meeting to be scheduled.

Penprysg Bridge Working Group – nothing to report.

Pencoed Men's Shed – nothing to report.

Pencoed Trailblazers – event on Saturday November 15th.

RESOLVED TO NOTE.

8680 To consider the Town Clerk's General Report

The Town Clerk expresses his gratitude for the Council and public turnout at the recent Remembrance Sunday Parade and Service – road closures and booking to be made for next year's parade.

The Town Clerk urges all Councillors to share information regarding the upcoming Christmas bus trip as there are still spaces remaining.

The Town Clerk explains that he and Cllr J. Butcher met with a representative from Centregreat to discuss the potential installation of lighting at the Council's car park. Two quotes received for permanent electric lighting and permanent solar lighting, totaling approximately £17,000 and £9,000 respectively.

Moved to the Finance and Projects Committee for further consideration by Cllr C. Edwards seconded by Cllr M. Walters.

RESOLVED THAT THE ISSUE OF CAR PARK LIGHTING IS MOVED TO THE FINANCE AND PROJECTS COMMITTEE.

The Town Clerk states that some lights are out at the Halo/Pavilion car park and explains that this supposedly falls under the responsibility of PTC as per the advice received from BCBC.

Cllr C. Edwards expresses her doubts over this and advises that the land registries need to be investigated to determine responsibility.

Finally, the Town Clerk states that BCBC have decided to reject the Boundary Review proposals presented at their Full Council meeting on October 22nd, meaning the matter will likely be revisited by the Boundary Commission ahead of the 2032 elections.

RESOLVED TO NOTE.

8681 Financial Matters –

a) To receive a list of creditors for the period 1st October 2025 to 31st October 2025

Creditors list from October 1st to October 31st 2025.

Staff Salaries/Wages	XXXX
Staff Pension	424.54
R. Williams (Lock up Rent)	120
HMRC (PAYE)	1,215.53
BCBC (Car Park)	107

Telephone Charges	139.32
Photocopying Charges	50.94
Allstar (Fuel Charges)	73.88
Days Rental (Van and Cherrypicker Lease)	477.83
Grounds Maintenance (Felindre Road)	876
Waste Disposal (Nolan)	232.5
Pavilion WIFI (EE)	51.07
Zurich Insurance	112
Grenke	1,184.40
Ebay	15.5
Garden and Hire Spares Ltd	9.86
Pencoed Builders Merchants	39.85
TCRM	126
Pencoed RFC	500

Expenditure marked XXXX	£6,669.14
Total Monthly Expenditure	£12,425.36

Moved to accept creditors list by Cllr C. Edwards, seconded by Cllr J. Jones.

b) To accept the details of the expenditure to date and bank reconciliation statement.

Moved to accept the details of the expenditure and bank reconciliation by Cllr C. Edwards, seconded by Cllr J. Jones.

RESOLVED TO ACCEPT.

c) To discuss budgetary proposals for the 2026/27 financial year.

Cllr C. Edwards and the Town Clerk explain that public meeting is to be held on November 21st to discuss budget priorities for the upcoming financial year.

The Town Clerk states that the Council's external audit is qualified and raises concern that the internal audit did not identify the same issues flagged by the external auditor.

Suggested that a different internal auditor be found for next year.

RESOLVED TO NOTE.

8682 Correspondence

Cllr M. Walters raises concerns over policing in Pencoed – possibility of holding a meeting with the police discussed.

8683 To consider the Council's rolling agenda

Memorial Garden – the Town Clerk explains that the project is on hold due to planning

permission supposedly being needed, though there is evidence to suggest otherwise. The Town Clerk is in the process of making such a case to the Planning Department.

Pavilion signage – Cllr C. Edwards states that it might be worth asking BCBC if we could paint the Pavilion, perhaps with a community event.

Men's shed planning application – in progress

8684 If appropriate, to receive items for future agendas

Cllr B. Doughty states that the Council's car park needs to be looked at as many taxis – most of them Cardiff registered - are parked there daily.

Asked if the staff could look every day to see how many taxis are there and for how long etc.

8685 if appropriate, to consider passing the following resolution:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

This resolution was passed.

MEETING ENDED AT 8:59pm.

DRAFT