

Pencoed Town Council

Minutes of Full Council meeting Thursday 10th April 2025,

held in Salem Chapel Vestry, Coychurch Road, Pencoed.

Present Councillors:

P. Edwards – Town Mayor/Chair

T. Lyddon

C. Edwards

J. Butcher

M. Walters

J. Jones

B. Doughty

In attendance: Town Clerk Morgan Davies, PCSO A. Osborne and Constable C. Sparkes.

This was a Hybrid meeting, and the zoom link was tested prior to the meeting commencing.

8564 Apologies for absence and dispensation

Apologies were received from the following due to illness/unavailability:

Cllr R. Williams

Cllr M. Evans

Cllr J. Ryan

Cllr H. Whyley

Cllr L. Lewis

8565 Declarations of interest

Cllr T. Lyddon – Item 7 regarding grant to Croesty PTA as Chair of Governors for Croesty Primary School.

8566 To receive the Police Report and any correspondence

Cllr B. Doughty thanks the police for their attendance and for report provision.
Issue raised on domestic violence and online abuse, no further reports/issues, assumes its eased?

Leaflets and posters to be distributed to the Town Clerk for circulation.

Cllr M. Walters – resident concerned regarding policing in Pencoed. hasn't seen a police officer in the Croesty area in months, incident occurred at her house, officers only arrived two days later. Has Pencoed got a permanent PCSO?

PCSO A. Osborne – currently covering Brackla and Pencoed.
Constable C. Sparkes – Brackla and Pencoed to be split, dedicated PCSO for Pencoed only soon.

Cllr C. Edwards raises the issue of damage to the train station this week.
Constable C. Sparkes states the mother of the child concerned came to police station raising concerns about her child's behaviour, asking officers to intervene to help prevent such behaviour.

Cllr J. Butcher – is the incident at the welfare hall one of the assaults listed?
PCSO A. Osborne replies that this is more than likely.
Approached for CCTV footage which was provided. Yet someone disconnected camera the week after.

Cllr T. Lyddon – raises the fact there was no theft of motor vehicle in March.
Constable C. Sparkes – theft from vehicles has been on this rise across the borough however.

The Town Clerk raises the concern of a resident regarding the unsafe use of e-scooters near the monument/coop.

PCSO A. Osborne states that this difficult to enforce as no specific legislation covers this area.

Looking to update section 59 of the Police Reform Act 2002 where vehicles could be seized immediately.

Constable C. Sparkes - Chasing of scooters is prohibited within South Wales Police.

PCSO A. Osborne states that a temporary camera has been installed on Felindre rd.

Bowls club has had a few issues, no CCTV coverage of the centre, some criminal damage.

Cllr M. Walters asks for update on the Britannia pub situation.

PCSO A. Osborne – will have to check with licensing.
Cllr C. Edwards raises concern that the pubs license did not get revoked immediately, concerning that it's still in place.

Licensing claimed its down to the police.

The police are thanked for their attendance by the full Council.

Noted that the police reports are greatly appreciated.

RESOLVED TO NOTE.

8567 To receive questions from the public

None received.

8568 To receive Mayoral messages

Mayor P. Edwards – two messages

Firstly, the Mayor attended the Annual High Sheriff awards, along with the Clerk.

Fourteen young people were presented with awards, total of £15,000 awarded for various things including care work, scouts, rugby refereeing etc.

Organised by Quidel Ortho, based in Pencoed.

The resignation letter of the former Councillor R.J. Hancock OBE is read out by the Mayor to the Full Council.

The Council gives a vote of thanks to R.J. Hancock OBE for his time as Councillor, Mayor and Chair of Finance.

RESOLVED TO NOTE AND ACCEPT.

8569 To receive the minutes of the Full Council meeting held on 13th March 2025

Moved to accept minutes by Cllr C. Edwards, seconded by Cllr T. Lyddon

RESOLVED TO ACCEPT AND NOTE.

8570 To receive the minutes of the Finance and Projects Cttee 2 meeting held on March 27th 2025

Cllr B. Doughty – with the consent of the Council firstly discusses Cttee 1 issues of non-attendance, as the Cttee has attempted three times to hold a meeting with no success.

Cllr C. Edwards states that an amendment was made to standing orders last year that committee meetings can be held via zoom.

Mayor P. Edwards further states that the AGM is coming up, so Committee members to be decided there.

Cllr C. Edwards notes that the Mayor, Deputy Mayor and Clerk can alternatively meet at a time of convenience and make recommendations.

Cttee 2 minutes and recommendations:

Cllr C. Edwards – recommends a grant of £100 is given to Croesty PTA for the construction of an eco-garden.

Memorial garden – Recommended to write to Reach and seek three quotes, funding and grants etc.

Coedbach – Recommended to hold a public meeting with visual representation constructed on the proposed project.

Coed Iestyn woods – recommended that the board walk repair quote of £750 is accepted.

Recommended that the unallocated amount of £8000 be put into balances for this financial year.

Possible extra day for youth club – still ongoing.

Mayor P. Edwards raises the issue of the Coed Iestyn plaque that is need of repair. The Town Clerk is to look into this.

Another cttee 2 meeting to be held next week (April 17th) to discuss standing orders, financial regulations and financial risk assessment.

Documents to be circulated by the Town Clerk.

Cllr J. Butcher raises the issue of lighting in the Council's car park. Another winter without lighting. To be referred to Cttee 2.

Mayor P. Edwards and the Council thanks Cllr C. Edwards for taking the post of Chair of Finance, not an easy job.

Moved to accept minutes and recommendations by Cllr C. Edwards, seconded by Cllr T. Lyddon.

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS.

8571 To receive reports from representatives to outside bodies

Coity Walia – Cllr J. Butcher states he has nothing to report, Cllr R. Williams attended the recent Coity Walia meeting, though he is not in attendance at this meeting.

Town and Community Councils' Forum – Meeting on 28th April.

Rockwool meetings – Nothing to report

One Voice Wales and the Larger Council Forum – Nothing to report.

Youth Engagement Panel – Nothing to report.

Welfare Hall Management Committee – Nothing to report.

Friends of Salem – Nothing to report

Liaison Group PRFC – The Town Clerk states there have been no problems with key provision so far.

Safer Streets – Nothing to report

21st Century Schools Group – Meeting due soon

Penprysg Bridge Working Group – Nothing to report.

RESOLVED TO NOTE.

8572 To consider the Town Clerk's General Report

The Town Clerk begins his report by thanking the Council and the former Clerk for their support provided to him in his new role.

The Town Clerk states that he is pursuing CILCA training via the SLCC, with a hope to start in the June intake.

The Town Clerk raises the issue of the Council's heavy roller – which is used by the Cricket Club – breaking down.

The Council is to cover the costs of hiring a heavy roller while the Cricket Club covers the repairs on the Council's roller.

Three quotes sought, decided that the roller would be hired for a four week period through Bridgeside Landscapes. This was approved by the Mayor P. Edwards and Chair of Finance Cllr C. Edwards.

Cllr B. Doughty and Cllr J. Butcher state that the Council needs to officially record that the roller is the Council's.

Cllr B. Doughty raises the possibility of getting a professional to assess the quality of the roller?

Cllr C. Edwards states that the Council could obtain quotes for a new roller in the future.

The Town Clerk raises the issue of the shed on Felindre Rd playing fields, which the Cricket Club seek to renovate. It was previously stated that the Council is in the process of organising a CAT transfer of the shed from BCBC. However, this is now on hold as BCBC has found asbestos in the shed's corrugated roof sheets. Thus, no progress can be made until the asbestos is removed.

Cllr J. Butcher – states that asbestos removal is expensive to deal with. There

is the possibility of the shed being demolished.

The Town Clerk is thanked for his report.

RESOLVED TO ACCEPT REPORT

8573 Financial Matters –

- a) **To receive a list of creditors for the period 1st March 2025 to 31st March 2025.**

Creditors list from March 1st to March 31st 2025.

Staff Salaries/Wages	XXXX
Staff Pension	720.72
HMRC PAYE	1676.33
R. Williams (Lock up Rent)	120
Telephone Charges	133.27
Photocopying Charges	43.27
Allstar (Fuel Charges)	70.37
Days Rental (Van Lease)	477.83
Grounds Maintenance (Felindre Road)	120
Waste Disposal (Nolan)	162
Pavilion WIFI (EE)	48
Highland services	480
Fine Turf Solutions	90
CEF Bridgend	43.41
Contact PPE	174.12
Agrigem	101.99
TCRM	108
Flowers by Romy	60
SSE	357.14
Expenditure marked XXXX	£6,880.66
Total Monthly Expenditure	£11,867.11

Moved to accept by Cllr T. Lyddon, seconded by Cllr M. Walters.

- b) **To accept the details of the expenditure to date and bank reconciliation statement.**

Moved by accept by Cllr T. Lyddon seconded by Cllr M. Walters

The Town Clerk states that the annual return is almost done, with internal and external audit preparations ongoing over the coming weeks.

RESOLVED TO ACCEPT AND NOTE.

8574 Correspondence

Footpath survey – Cllr B. Doughty recommends the Council meets with the relevant bodies.

Cllr C. Edwards – this should be referred to committee to determine what footpaths are the responsibility of PTC, what can be done and meet from then onwards.

Cllr J. Butcher states that the Council asks the Clerk to obtain a definitive list of Pencoed's footpaths from BCBC's rights of way manager.

Clerk to send a holding letter to the individual who conducted the survey stating that it has been discussed and is being reviewed, seeking list of PTC's responsibilities.

Moved by Cllr J. Butcher, seconded by Cllr B. Doughty.

RESOLVED TO NOTE AND ACCEPT.

8575 If appropriate, to receive items for future agendas

Rolling agenda to be implemented from the next meeting onwards.

Cllr T. Lyddon – awards for long serving Councillors.

Mayor P. Edwards states that such Councillors should receive some recognition

Cllr C. Edwards – will go through cttee 2 for amended standing orders ready for the AGM.

Cllr B. Doughty states that other councils have presented former members with a small ceremonial medal.

Shouldn't be too expensive, just design costs etc.

RESOLVED TO NOTE.

8576 If appropriate, to consider passing the following resolution:

That in the view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

This resolution was not passed.

MEETING ENDED AT 8:28pm.

