

Pencoed Town Council

Minutes of Full Council meeting Thursday 14th November 2024

Salem Chapel Vestry, Pencoed

Present Councilors:

P. Edwards – Town Mayor/Chair

R.J. Hancock OBE

R. Williams

J. Ryan

C. Edwards

M. Walters

J. Butcher

T. Lyddon

H. Whyley

In attendance: Town Clerk Geraint Thomas, Deputy Clerk Morgan Davies and PCSO L. Wells.

This was a Hybrid meeting, and the zoom link was tested prior to meeting commencing.

8495 Apologies for absence and dispensation

Apologies were received from the following due to illness/unavailability:

Cllr. L. Lewis – asks for dispensation until January.

Moved by Cllr. R.J. Hancock OBE, seconded by Cllr M.
Walters.

Cllr. J. Jones

Cllr. M. Evans

Cllr. B. Doughty.

8496 **Declarations of interest**

No interests declared.

8497 **To receive the Police Report and any correspondence**

PCSO L. Wells attended the meeting and summarised the police report provided.

October was a tough month for crime and Anti-Social Behaviour (ASB), 200% increase in ASB from this time last year.

Increase of crimes, 58 reports for October, 38% increase, primarily harassment/stalking.

Only one ASB report on Halloween.

Cllr R.J. Hancock OBE asks what's happened with discussions on local youth provision.

PCSO L. Wells – difficult to engage with the youths mentioned, parents not responsive either.

Cllr. R.J. Hancock asks the Police to contact BCBC youth provision, try to get a response/meeting as PTC have been trying for a while.

Town Clerk asks for any update on the fact that PCSO Rhys has left.

PCSO L. Wells - nothing yet, his role is being covered by another PCSO, a new intake starting in March.

Cllr J. Butcher – any updates on issue at the welfare hall?

PCSO L. Wells – nothing yet, will investigate the matter.

Cllr J. Butcher raises the matter of an abandoned car in the council car park.

PCSO L. Wells states the vehicle needs to be towed away.

Cllr R.J. Hancock OBE suggests a letter is sent to the address related to the car notifying intent to tow the car away.

PCSO L. Wells thanked for his attendance by the Council.

RESOLVED TO ACCEPT AND NOTE WITH THANKS.

8498 **To receive questions from the public**

No questions received.

DRAFT

8499 To receive Mayoral messages

The Mayor P. Edwards attended a few events/places in the past month.

12th October - Mayor and Mayoress attended the higher education awards at the new college campus, praises the work done.

19th October - attended the Royal British Legion's poppy appeal event at the welfare hall, reiterated issue of mental health awareness for veterans and servicemen. The Council's support for RBL restated.

2nd November – The Mayor manned the gate at PRFC for the fireworks display, PRFC thanked for fireworks display.

Attended Remembrance Sunday event, RBL, Town Clerk and A.Walters thanked for their work despite all the challenges faced.

Mayor gives thanks to the Town Clerk as it is his last remembrance event as Town Clerk.

Cllr R.J. Hancock OBE extends thanks to rugby club for stewarding road closures for the event.

Mayor thanks Salem Chapel, Welfare Hall and Social Club for the role they played during the event.

Thanks given to ATC.

Youth attendance at the event was praised by the Mayor and whole Council.

Resolved to note with thanks

8500 To receive the minutes of the Full Council meeting held on 10th October 2024

Confidential matter noted.

Minutes moved by Cllr C. Edwards, seconded by Cllr T. Lyddon

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS

8501 To receive the minutes of the Planning and Public Consultation Cttee 1 meeting held on 24th October 2024

Cllr T. Lyddon restates the report given by Cllr B. Doughty at the meeting and was later circulated, Cllr B. Doughty praised for his work.

Cllr T. Lyddon moves recommendations, seconded by Cllr R.J. Hancock OBE though further issues and details need to be discussed.

For example, bus trips, youth club etc. Apply for CAT transfer of youth facilities in line with 2020 vision.

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS

8502 To receive the minutes of the Finance and Projects Cttee 2 meeting held on 7th November 2024.

Cllr R.J. Hancock OBE – application for a grant from the air ambulance, PTC not able to provide a grant, though mayor could donate through Mayor's fund.

Mayor P. Edwards has indicated he will make a donation and is thanked by Cllr R.J. Hancock OBE.

Update on current projects:

Coedbach - further information provided by Morgan, thanked for his work. Hopefully spending can begin before the end of the financial year. If PTC doesn't spend the money, it must be transferred to a different fund.

Budget – possible increase of 2.85% or 5%, committee 2 recommends a 5% increase, which equates to an of approximately £2 per household per annum. The committee recommends PTC takes such action.

New financial regulations via NALC and OVW, different from current financial regulations.

Matter of ensuring Councillors are paying council tax, if not for 2 months they cannot vote on budget, clarification sought from NALC and BCBC.

Town Clerk states that he intends to hand in his notice on December 1st and retire on March 31st, considered in the budget.

Backpay of £2,000 to be paid in December.

Cllr J. Butcher raises the issue of costs on the Coedbach.

Cllr R.J. Hancock OBE – total costs not clear yet, fencing to be investigated.

Cllr J. Butcher states that a breakdown of figures would be of use for justifying costs.

Cllr R.J. Hancock OBE explains that allotments are a statutory requirement for Town Councils and are looking to be provided as per a request by a local veteran.

Residents near Coedbach to be consulted and RBL and veterans association.

Cllr H. Whyley enquires whether the Council are sure there won't be any significant underspend, and any money not spent will be put towards next year's budget?

Cllr R.J. Hancock OBE assures Cllr H. Whyley and the full Council that the budget is more on target this year than it has ever been, and money will rollover to next year's budget where necessary.

Following detailed discussion, it was **RESOLVED** to increase the precept by 5% to £187,750 from April 1st 2024.

Cllr R.J. Hancock OBE moves that report from Cttee 2 and recommendations be accepted, seconded by Cllr C. Edwards

RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS.

8503 To receive reports from representatives to outside bodies

Coity Walia – no meeting

T&CC Forum – no meeting, scheduled meeting for early December postponed.
Clerks meeting at BCBC on 25th November.

Matters regarding financial regulations to be raised.

Cllr R.J. Hancock OBE states the Clerk ought to raise the issue of street cleaning and what responsibilities PTC can take on with BCBC assistance.

The Clerk is asked to have this discussion at the meeting.

Rockwool – No meetings, expected in new year.

OVW and larger council forum – there was a meeting, but Cllr T. Lyddon was unable to attend due to illness.

Youth Engagement Panel – No meeting

Welfare Hall Management Committee – No meeting.

Cllr J. Butcher notes the Poppy appeal and Remembrance event. No progress on street lighting situation.

Friends of Salem – The Town Clerk states there is an AGM on November 22nd.

Liaison Group PRFC – No meeting

Safer Streets – No meeting

21st Century Schools Group – Meeting on December 5th.

Penprysg Bridge Working Group – No meeting.

8504 To consider the Town Clerk's General Report

The Town Clerk thanks the Rugby Club for their help on Remembrance Sunday, and thanks given for the provision of the fireworks display.

Reiteration of November's BCBC Clerk's meeting.

The Town Clerk expresses his disappointment at the recent Borough meeting and the lack of discussion and progress at the meeting.

Issue of Grenke leasing – The Town Clerk informs the Council that success has been reached regarding charges made and refunds made by Grenke.

Issue of upfront payments still ongoing, as Clerk states payments made were rental in advance, not upfront payments.

The Town Clerk is pleased that the acknowledgement of overcharges has been made.

RESOLVED that the Town Clerk write to Grenke as per the following:

“Despite numerous attempts to ascertain with evidence on the matter of what Grenke believes are “upfront payments” in relation to two contracts, the Council has resolved and will abide by the signed agreement which states “initial rentals” of two quarterly payments were made in advance, and that the company be informed accordingly”

The Town Clerk states he will hand in his notice on December 1st to retire on March 31st.

Discussions to take place with the HR Committee on this matter.

RESOLVED TO ACCEPT AND NOTE WITH THANKS.

8505 Financial Matters

- a) to receive a list of creditors for the period 1st September 2024 to 30th September 2024

Creditors list from October 1st to October 31st 2024.

Staff Salaries/Wages	XXXX
Staff Pension	41
<u>Hmrc</u> PAYE	2,143.74
R. Williams (Lock up Rent)	120
BCBC (Rates for Car Park)	105
Telephone Charges	132.56
Photocopying Charges	39.16
Allstar (<u>Fuel</u> Charges)	70.89
Days Rental (Van Lease)	477.83
Grounds Maintenance (<u>Felindre Road</u>)	498
Waste Disposal (<u>Nolan</u>)	216
Pavilion WIFI (EE)	48
<u>Certas</u>	872.44
Zurich	168
Bookers	118.54
Complete Business	31.32
<u>Grenke</u>	1,472.72
<u>FoS</u> Rent	2,000
Joseph Ash	120
Expenditure marked XXXX	£6,943.08
Total Monthly Expenditure	£15,618.28

Cllr R.J. Hancock OBE states the Council is spending approximately £16,000 a month, projecting a possible £10,000-12,000 leftover at the end of the financial year.

b) to accept details of the expenditure to date and bank reconciliation statement.

Cllr R.J. Hancock OBE moves to accept the mentioned financial documents, seconded by Cllr M. Walters.

RESOLVED TO ACCEPT AND NOTE

8506 Correspondence

OVW documents to be sent out by the Town Clerk to Councillors.

8507 If appropriate, to receive items for future agendas

Nothing received.

8508 To consider passing the following resolution

That in the view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporary excluded and they are instructed to withdraw.

The resolution was not passed.

MEETING ENDED AT 8:24pm.

DRAFT