

**Pencoed Town Council**

**Minutes of Full Council meeting Thursday 10<sup>th</sup> October 2024**

**Salem Chapel Vestry, Pencoed**

**Present Councillors:**

P. Edwards – Town Mayor/Chair

B. Doughty

R.J. Hancock OBE

R. Williams

J. Ryan

C. Edwards

M. Evans

M. Walters

J. Butcher

J. Ryan

T. Lyddon

J. Jones

In attendance: Geraint Thomas, Town Clerk and Administrative Assistant Morgan Davies.

This was a Hybrid meeting, and the zoom link was tested prior to meeting commencing.

At the beginning of the meeting a minute silence was held for the passing of former Councillor Julia Williams and details of the funeral were provided.

The Mayor Paul Edwards formally introduced Cllr. J. Jones to the full council.

**8481 Apologies for absence and dispensation**

Apologies were received from the following due to illness/unavailability:

Cllr. L. Lewis – dispensation.

**8482**     **Declarations of interest**

Cllr. R.J. Hancock OBE – Item 7 regarding Pencoed Primary School Extension as Chair of 21<sup>st</sup> Century Schools.

Cllr. R. Williams – Prejudicial interests declared for item 7 regarding Pencoed Primary School application as member of BCBC Development Control Committee – left meeting for this matter. Further interest declared for item 13 regarding the letter from BCBC’s deputy leader as BCBC member.

Cllr. M. Evans – Prejudicial interest for item 7 regarding Pencoed Primary School application as BCBC cabinet member for resources, School Governor at Croesty and Pencoed Comprehensive school, and a member of the 21<sup>st</sup> Century Schools group (left meeting during this discussion).

Cllr. M. Evans – Item 9 regarding Coity Walia as BCBC representative on Coity Walia Board of Conservators. And a prejudicial interest declared for item 13 regarding Deputy leader’s letter to PTC as BCBC Cabinet member for resources – Cllr. M. Evans left the meeting for the duration of the discussion.

Cllr. T. Lyddon – Item 7 regarding Pencoed Primary School application as Chair of Governors of Croesty Primary School.

**8483**     **To receive the Police Report and any correspondence**

Two PCSOs attended the meeting to provide their report, and stated the reduction in crime for the months of August and September.

Cllr. B. Doughty – expresses thanks for the report and requests that a further report be added to December’s Hyphen.

Town Clerk informs the Council of instances of kids climbing on the roof of the pavilion, anti-climb paint now placed on the relevant areas.

Cllr. J. Butcher – youths now climbing on top of the welfare hall.

Police thanked for their report by the Mayor P. Edwards, as did the full council.

Gratitude expressed, police leave meeting.

**8484**     **To receive questions from the public**

No questions received

**8485 To receive Mayoral messages**

Nothing of real note, no attendance at events.

The Mayor is to Attend Pencoed College on Saturday for graduation and launch of the poppy appeal.

**8486 To receive the minutes of the Full Council meeting held on 12<sup>th</sup> September 2024**

Moved by Cllr. R.J. Hancock OBE, seconded by Cllr. T. Lyddon once amendments made.

**RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS**

**8487 To receive the minutes of the Planning and Public Consultation Cttee 1 meeting held on 26th September 2024**

Date of meeting to be corrected on minutes from September 19<sup>th</sup> to 26<sup>th</sup>

Moved by Cllr. B. Doughty, seconded by Cllr. R.J. Hancock OBE.

Cllr B. Doughty raises planning cttee comments and emails to Borough council regarding extension of Pencoed Primary School – Cllr. M. Evans and Cllr. R. Williams declares prejudicial interest and leave meeting until matter is resolved.

The Town Clerk has been informed that a traffic assessment is yet to be provided.

Cllr. R.J. Hancock OBE states he is not prepared to support the application at this stage due to prior parking issues, and it is contrary to public wishes. Urges that the Council opposes the application.

In breach of existing planning consent, thus they may likely breach this planning consent if it gets approved.

If continued breaches occur, the Town Council should consult the public services ombudsman.

Cllr. T. Lyddon as chair of Croesty governors states that they also opposed this.

Cllr. J. Butcher – traffic assessment will identify parking issues.

Any consent granted can only be implemented through the approval of the traffic assessment, this assessment is done independently.

Cllr. C Edwards – prior assessment did not stop the closure of the school drop-off point.

Cllr. R.J Hancock OBE moves that the Council opposes the mentioned planning application, seconded by Cllr. B. Doughty.

Recommendation to be reported to the Borough.

Welsh Govt – constituency recommendations submitted.

**RESOLVED TO ACCEPT MINUTES AND RECOMMENDATIONS**

**8488 To receive the minutes of the Finance and Projects Cttee 2 meeting held on 26<sup>th</sup> September 2024.**

Matter of date inaccuracy to be amended.

Moved by Cllr. R.J. Hancock OBE, seconded by Cllr. J. Butcher.

Photocopier issue needs to be reported on further by the clerk

**RESOLVED TO ACCEPPT MINUTES AND RECOMMENDATIONS.**

**8489 To receive reports from representatives to outside bodies**

Coity Wallia – Cllr. J. Butcher states that Islawen meadows was raised, but not much progress.

Heol yr Gieffr – request for residents to be contacted by the Council in relation to this.

Town and Community Councils' Forum – nothing to report

Rockwool Meetings – nothing to report

One Voice Wales & the Larger Council Forum – meeting coming up

Youth Engagement Panel – nothing to report

Welfare Hall Management Committee – nothing to report

Questions raised about lighting, matter ongoing.

Friends of Salem – AGM in November

Liaison Group Pencoed RFC - nothing to report

Safer Streets – meeting in January

21<sup>st</sup> Century Schools Group – nothing to report, request made for a meeting

Penprysg Bridge Working Group – Cllr. R.J. Hancock OBE advised by MP and social media that he is pursuing the issue.

**8490 To consider the Town Clerk's General Report**

Town Clerk – intent of support submitted to armed forces covenant, requiring participation in Remembrance Day, Armed Forces Day – funding is available to PTC on application.

Fireworks – PRFC put in formal application for event on 2<sup>nd</sup> of November from 6:15 – 6:45, provided by pyrotechnic company in Surrey.

Going to BCBC safety cttee, yesterday.

Co – opted member Cllr J. Jones to replace former Cllr. W. Bond on Cttee1 - moved by Cllr. R.J. Hancock OBE, seconded by Cllr. T. Lyddon.

Matter of telephone leasing has been discussed and is to be discussed further.

Hanging baskets now taken down.

**RESOLVED TO ACCEPT AND NOTE WITH THANKS.**

**8491 Financial Matters**

- a) to receive a list of creditors for the period 1<sup>st</sup> September 2024 to 30<sup>th</sup> September 2024

### **Creditors list from September 1<sup>st</sup> to September 30th**

Staff Salaries/Wages	XXXX
Staff Pension	412.22
<u>Hmrc</u> PAYE	1636.02
R. Williams (Lock up Rent)	120
BCBC (Rates for Car Park)	105
BCBC (Active for Life)	3,900
Telephone Charges	223.85
Photocopying Charges	23.99
Allstar ( <u>Fuel</u> Charges)	197.6
Days Rental (Van Lease)	477.83
Grounds Maintenance ( <u>Felindre Road</u> )	876
Waste Disposal ( <u>Nolan</u> )	270
Pavilion WIFI (EE)	48
SLCC	142.4
<u>Swalec</u>	549.18
The Range	124.99
Contact PPE	219.4
<u>Ystadwyun</u> Allotments	100
Zoom	155.88
R&E Fire Ext	125
Celtic Mowers LTD	52.22
Timpson LTD	13.5
Expenditure marked XXXX	£6,718.64
Total Monthly Expenditure	£16,491.72

#### **b) to accept details of the expenditure to date and bank reconciliation statement**

Cllr. R.J. Hancock OBE - some amendments made regarding photocopying and telephone charges, to be clearly separated.

Moved by Cllr B. Doughty, seconded by Cllr. R.J. Hancock OBE.

**RESOLVED TO ACCEPT AND NOTE**

**8492 Correspondence**

Town Clerk states that he has been contacted by the deputy leader of BCBC in respect of supporting the provision of Christmas meals to those in financial difficulties, PTC support sought. Important we consider if commitment is to be given.

Cllr. R.J. Hancock OBE – moves that the matter is considered as families in Pencoed will benefit from this.

Seconded by Cllr. B. Doughty.

Two options – supported via grants or wellbeing fund.

£100 if under grants, suggested donation of £300 if provided out of wellbeing fund.

Cllr. B. Doughty – where are meals to be prepared?

Cllr. R.J. Hancock OBE – food supplied in hampers previously.

**RESOLVED TO SUPPORT THE DEPUTY LEADERS REQUEST AND THAT £300 BE DONATED.**

Town Clerk – request from Twinning association to invite Mayor and Mayoress to function next week for a hog roast – no cost. Mayor not able to attend due to family commitments. Association ask if the deputy and consort attend, or any two council representatives.

Important to note this is not an official request of Plouzane, not a civic event.

Mayor of Plouzane not attending.

Cllr. M. Walters – these events should be supported, would like someone from the council to attend.

Cllr. M. Walters nominated to attend event by Cllr. R.J. Hancock OBE.

Cllr. J. Butcher is attending regardless, so if no other Council representatives attend, he will say a few words on behalf of the council.

Cllr. R. Williams would like to go, health depending.

Recommendations moved by Cllr. R.J. Hancock OBE, seconded by Cllr. T. Lyddon.

**8493 If appropriate, to receive items for future agendas**

Cllr. B. Doughty – looking at shop front grants to renovate local shops.

Cllr. R.J. Hancock OBE – issue has been suggested before.

Hyphen – ask reps of trade people if they wish PTC to pursue this.

Town Clerk states there was a prior suggestion of setting up chamber of trade, of no consequence.

To be addressed in Hyphen.

To become item 14 in next agenda.

Town Clerk – 24<sup>th</sup> October, BCBC meeting, clerk invited and one other member of council invited.

Coincides with Cttee 1 meeting, if clerk can't attend, meeting will be attended by admin assistant.

Cllr. R.J. Hancock OBE – moves that the mayor attends the meeting.

Seconded by Cllr. T. Lyddon.

**RESOLVED TO NOTE AND ACCEPT.**

**8494 To consider passing the following resolution**

That in the view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporary excluded and they are instructed to withdraw.

**The resolution was passed. MEETING**

**ENDED AT 8:13pm.**

DRAFT



DRAFT