**CYNGOR TREF PENCOED TOWN COUNCIL**

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| **town council badge col** | Town Clerk: Geraint Thomas  Salem Chapel Vestry  Coychurch Road  Pencoed  Bridgend  CF35 5LY  Tel: / Ffon: 01656 869031  E-mail: / E-bost: [clerk@pencoedtowncouncil.gov.uk](mailto:clerk@pencoedtowncouncil.gov.uk)  admin@pencoedtowncouncil.gov.uk |

Dear Councillor

You are hereby summoned to attend the **Annual General Meeting** of the above named Council to be held in **Salem Chapel Vestry, Coychurch Road ,Pencoed on Thursday 9th May 2024 at 6.30pm.**

**( This meeting will be followed by an ordinary meeting of the Council)**

**Geraint Thomas Dated 29th April 2024**

**Town Clerk PLEASE NOTE TIME OF MEETING**

***The meeting of the Council is a Hybrid Meeting. Public access thereto can be obtained via the link below:***

**https://us02web.zoom.us/j/84284409643?pwd=cnhJZ0RIWHlRWlFRbGVOanptK0lhZz09**

**…………………………….**

**Prior to the formal meeting commencing the Mayor - Cllr Barry Doughty will be making a number of presentations/awards to various recipients**

**……………………………**

**AGENDA**

1. Apologies for absence and dispensation
2. To confirm the minutes of the Annual General Meeting held on 4th May 2023 (appendix)
3. The Mayor Cllr.B. Doughty will indicate the first business as “Election of Mayor for the ensuing year”.
4. To Receive nomination(s) for the election of Mayor for 2024/2025
5. Duly elected Mayor to take Oath of Office as Town Mayor and duly sign the declaration.
6. Elected Mayor to take over the Chair of the meeting ( Chain of Office to be passed on by Cllr B. Doughty )
7. Elected Mayor to give a vote of thanks on being appointed
8. To receive nomination(s) for the position of Deputy Mayor for 2024/2025
9. Elected Deputy Mayor to give a vote of thanks on being appointed.
10. The Newly Elected Mayor will move a vote of thanks to the retiring Mayor
11. To consider the Mayor’s Allowance for 2024/2025 and any other allowances as referred to under the provisions of the Local Government Review panel’s recommendatios

To Review the Council’s following documents taking into account recommended amendments to be received from the Finance and Projects Cttee 2 , as well as the motion indicated below

Standing Orders

Financial Regulations

Financial Risk Assessment

Notice of Motion from Cllr R. J. Hancock OBE in relation to standing orders:

I write to propose  that Standing Order 2B be amended at the forthcoming AGM as follows :-  
  
After “Deputy “ in line three add the words “ along with the Town Clerk “  
  
In addition I propose that Standing Order 5E iii be amended at the forthcoming Annual General Meeting as follows:-  
  
After the final word “ representatives “ add “ such report be it verbal or written must be delivered solely to the Town Council prior to it being disclosed to any members of the public or other bodies “

1. To review all /other Council policies and procedures and to include any suggested new ones in accordance with Governance issues and good practice
2. To appoint two internal scrutineers
3. To appoint representatives to Governing Bodies
4. To appoint Members to the following Committees

Committee 1 - Planning and Public Consultation

Committee 2 - Finance and Projects

1. To consider there be no meeting in August 2024 and Plenary Powers be given to the Mayor and Deputy Mayor in consultation with the Town Clerk.
2. To appoint delegates to the following

Coity Walia

Town & Community Councils’ Forum

Rockwool Woodland Learning Centre

One Voice Wales & the Larger Council Forum

Rockwool Residents Forum

Rockwool Residents meeting

Youth Engagement Panel

Pencoed Miners Welfare Hall Cttee

Friends of Salem

Liaison Group RFC

21 st Century Schools Group

Safer Streets

TFW and BT Police Liaison Group

Penprysg Bridge