

## Appendix

**PENCOED TOWN COUNCIL**  
**MINUTES OF FULL COUNCIL MEETING, 8<sup>th</sup> June 2023**  
**Held in the Vestry of Salem**

Present Councillors: B. Doughty -Mayor/Chair  
P. Edwards  
R. J. Hancock OBE  
R. Williams  
J. Butcher  
Mrs T. Lyddon  
Mrs J. Ryan  
Mrs H. Whyley  
M. Evans  
R. Butler  
C. Cannon

In Attendance : G. Thomas Town Clerk

Hybrid Meeting

**8289 Apologies for absence and dispensation.**

Cllr.Mrs. L. Lewis family matter

Cllr W. Bond dispensation.

**8290 To Receive declaration of interest**

The following declarations of interest were received

Cllr M Evans reference to matters pertaining to PRFC

Cllr R. Williams reference to matters pertaining to PRFC

Cllr R.J. Hancock OBE reference to matters pertaining to PRFC

**8291 To Receive the Police Report and Correspondence**

No report was received.

Cllr M. Evans updated members on the Police service provision for Pencoed and Safer Streets

**Resolved** to accept the report with thanks

**8292 To Receive any Question from the Public**

**NO questions were received**

**8293 To receive Mayoral messages**

The Mayor wished to make the Council aware that he intends to hold events to raise money for Charities in Pencoed during his year of Office.

The Mayor had attended the Annual Awards Ceremony at Pencoed College

**RESOLVED** to note the Mayor's intent and subject to further discussion by the Mayoral Sub Cttee

**8294 To receive/confirm the minutes of the Full Council meeting held 11<sup>th</sup> May 2023**

Resolved, subject to amending declarations of interest and some typing errors, the above minutes were accepted, Subject to the inclusion of declarations

**8295 To receive the minutes of the Planning and Public Consultation Cttee 1 held on 25<sup>th</sup> May 2023**

**Resolved** to accept the minutes and recommendations therein subject to additions being made for accuracy

**8296 . To receive the minutes of the Finance and Projects Cttee2 held on 25th May 2023**

**Resolved** to accept the minutes and recommendations therein subject to additions being made for accuracy

**8297 To consider Draft Annual Report for 2022/23**

**Resolved** subject to additions being made and included in the Draft report the Report as presented was accepted

**8298 To Receive reports from representatives to outside bodies**

**Coity Walia No meeting**

**Town & Community Councils' Forum** -- No Meeting – Agenda items under consideration

**Rockwool Woodland Learning Centre)**

**Rockwool Residents Forum)** Cllr P. Edwards reported the following

**Rockwool Residents meeting Date 7/6/2023**

Attending: Cllr Paul Edwards for Pencoed Town Council

Note: also in attendance

Cllr M Evans and Cllr R Williams (BCBC Councillors)

£40 million improvement to the site for the environment and production.

New HGV parking and loading bay to reduce idling of units and quality of the facility.

Replace lighting with LEDs for safety and improve at Night.

One tower reduced steam vapour and use of steam to generate electricity from the stack.

Water recycling to reduce the waste.

New sewage tunnel for water and can cater for one in 100 years event.

River test on levels of any waste

( 2 admission in to the local river for the year 2022 both found to be within limits)

The woodland learning centre has had new roof with Welsh slate and will reopen soon for school and

group visits

Full-time environment officer to monitor and for future projects.

Working to 2 ISO and switch to UK body from EU (no change in any rules so far)

Questions asked

• there no plans for hydrogen to be used at Rockwool

2) No HGV to go through Heol y Cyw as they are restricted by agreement.

3) next year there are plans for residents to have a factory visit but numbers are limited.

4) any questions can be answered by calling Rockwool

**One Voice Wales & the Larger Council Forum**

Noted that the Clerk and Representatives will be attending conference on 5<sup>th</sup> July in Builth Wells

**Youth Engagement Panel** No Meeting

**Welfare Hall Management Committee** – Cllr Butcher reported on the access to the main sewer relating to the “former Buffs” Development and the re-surfacing of the car park behind the Welfare Hall.

**Friends of Salem** --No meeting

**Liaison Group Pencoed RFC** --- No Meeting

**21<sup>st</sup> Century Schools Group** ----No meeting

**Penprysg Bridge** Cllr R.J. Hancock OBE informed the Council that a request has been made to Chriss Elmore MP to convene a meeting on the future of this matter

**Resolved** to accept the reports with thanks and note the actions being taken

## **8299 To consider Town Clerk’s report**

### **Staffing**

Of the 5 five applicants invited for interview only 3 candidates were actually interviewed for the vacant post of Administrative Assistant. An offer had been made to one candidate but had unfortunately been declined due to unforeseen circumstances.

**RESOLVED** to consider this matter further with the Clerk

### **Pavilion**

PRFC has stated that the showers are “not fit for purpose” An assessment is being carried out and any work necessary will need to be sanctioned by BCBC

Halo issues on day of PRFC M& J event, . PRFC charging to access the car park

**Resolved** to note

### **Members Expenses**

Members expenses have now been paid to all those wishing to be paid

### **Mayoral Sub Cttee**

**RESOLVED** that the Mayoral Sub Cttee comprise of the following members Cllr R. J. Hancock OBE , M. Evans and L. Lewis. The Mayor be invited also to attend

### **Grounds Maintenance**

Awaiting quotations from contractors

## **Twinning Event—Waldsassen visit 9<sup>th</sup> June 2023**

The Mayor is attending this event and although it was short notice it was **resolved** to present coasters and lapel badges to the visitors along with a bottle of Penderyn Whiskey

### **8300    Financial Matters** **Creditor List 1<sup>st</sup> May 2023 to 31<sup>st</sup> May 2023**

AW Salary	Bacs	XXXX
GLT Salary	bacs	XXXX
G. Griffiths	bacs	XXXX
D.Lewis	bacs	XXXX
D.Pearce	bacs	XXXX
Days	dd	392.40
BCBC	dd	100.00
Sol in Tech Tel	dd	177.91
Sol in Tech Copier	dd	82.15
HMRC	bacs	55.58
Allstar	dd	118.82
Credit union AW	bacs	100.00
Credit union DL	bacs	93.00
Credit Union GLT	bacs	50.00
Aviva EE	dd	164.18
Aviva ER	dd	164.18
Aviva Admin	dd	41.00
Contact	Bacs	17.58
Zurich	Bacs	102.21
Celtic Mowers	Bacs	6060.00
PRFC	Bacs	300.00
Friends of Salem	Bacs	100.00
Pesticide	Bacs	110.38
Neil Baker	Bacs	50.00
Nolan	Bacs	367.50
Certas	Bacs	420.58
Bridgeside	Bacs	990.00
moneysoft	Bacs	93.60
Spannerman	Bacs	76.00
Complete Office Equip	Bacs	218.60
Highfields Computer	Bacs	595.00
Members Allowance	Bacs	650.00

Grenke	Dd	95.33
Grenke	Dd	144.00
Investec	Dd	419.98

Expenditure Marked XXXX = £7154.21  
Total Expenditure = £19704.19

**RESOLVED** to accept the list of creditors as presented along with the expenditure to date and bank reconciliation

Chair of Finance made reference to a meeting that had be convened to address the Budget 23 in the context of issues that had impacted on the budget since it was set. ( in attendance was Clerk, Chair of Finance and Projects, Mayor and Deputy).

**Resolved** to note the verbal report given and await further more detailed report.

### **8301 Future Agenda Items**

#### **Clerk to Coychurch Higher Community Council -Retirement**

**Resolved** to present a bouquet of flowers to Ms Carter in recognition of the help that she has given to the Town Council when required

#### **8302 To consider passing the following resolution**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**The resolution was not passed**

Meeting ended at 8.40 pm.