

**APPENDIX**

**PENCOED TOWN COUNCIL**

**MINUTES OF FULL COUNCIL MEETING, WEDNESDAY 12<sup>th</sup> June 2019**

**At Salem Chapel Vestry, Pencoed.**

Present Councillors: B. Sedgebeer – Town Mayor  
R.J. Hancock OBE  
D. John BEM  
R. Williams  
J. Butcher  
J. McCarthy  
Mrs J. Ryan  
Mrs T. Lyddon  
G. Lewis

In attendance: Geraint Thomas, Town Clerk,

**7661 Apologies for absence and dispensation.**

Apologies were received from Cllr Mrs M. Evans, A. Owen .L. Fletcher

The Town Clerk reported that he had received a letter of resignation from Cllr Mrs M. Jones due to continued ill-health.

The letter was noted with regret and it was **RESOLVED** that an appropriate letter be sent to Mrs Jones along with a bouquet of flowers in recognition of her service as a Town Councillor over many years.

**7662 Declarations of Interest (written).**

Declarations of interest from Cllrs R.J. Hancock OBE , D. John BEM and J. McCarthy were received in relation to the Item contained within the Town Clerk's general report regarding the Friends Of Salem

**7663 To Receive Police Report**

The Town Clerk indicated that following a response from Chris Elmore MP he had invited a Senior member of the Police to attend the July Council meeting. He confirmed that the invitation had been accepted.

In the knowledge that a temporary CCTV camera had been installed at the Skatepark, clarification be sought as to what information had transpired therefrom and what action had been taken.

**RESOLVED** to Note

**7664 To receive duly notified questions from the Public**

There were no questions received

**7665 To Receive Mayoral messages**

The Mayor indicated that she had pleasure in attending the following events:

Ospreys End of Season Dinner  
Opening of Skatepark and discussions on partnership working with BCBC in relation to the Pavilion

The Mayor wished to thank the Town Clerk and Mrs Lorraine Barrett for the work they had undertaken in making the Mayor's Civic Celebration a success. Thanks were also expressed to those who had attended..

**7666 To receive the minutes of the Full Council meeting held on 10<sup>th</sup> April 2019**

The above minutes were approved and accepted together with the recommendations therein,

**7667 To receive the minutes of the Projects Committee held on the 22<sup>nd</sup> May 2019**

The above minutes were approved and accepted and the recommendations therein.

In accepting the minutes the Town Clerk indicated that he had a conversation with the Deputy Mayor , Cllr Mrs T. Lyddon that due to ongoing commitments she would wish to stand down from this Committee.

Subsequently two nominations were received to fill the vacancy ,namely Cllr D. John BEM and Cllr L. Fletcher.

Following a vote on the candidates Cllr D. John BEM was elected to serve on the Projects Committee.

**7668 To receive the minutes of the Finance and General Purposes Cttee held on 22<sup>nd</sup> May 2019**

The above minutes were approved and accepted and the recommendations therein.

**7669 To receive reports from representatives to outside bodies**

A report from Coity Walia was circulated and referred to by Cllr J. McCarthy.

**RESOLVED** to accept with thanks the report

**7670 To consider the Town Clerk's-General Report**

**2. Update on Office / Staff matters**

2.1 Hanging baskets are up and Planters have been placed in Coedbach

**3. Progress Update on matters/meetings**

**a) Friends of Salem**

Letter received from FOS indicating a rent increase from November 2019 ( Cllrs Rj. Hancock OBE ,D.John BEM and J. McCarthy vacated the room whilst this matter was discussed)

RESOLVED to accept the increase in rental from £3000 pa to £3300 pa from 1<sup>st</sup> November 2019 and that the Town Clerk in his capacity as Secretary of the FOS clarify the terms and charges of the known hirers of Salem always provided that he is able to divulge such information and not debarred to do so.

**b) Quarterly meeting with BCBC**

No meetings held as yet.

**4. Hyphen**

Need to call another meeting shortly of Communications Sub Cttee – lot of news to publicise.

**5. Dementia Friendly Town**

Work in progress

**6. Skateboard Park**

Officially opened being well used by not only Pencoed residents but from farther afield

Temporary CCTV in place provided by Police

## **7. Pavilion**

Agreement now reached whereby BCBC will undertake the required works prior to PTC taking it over. Works scheduled to be completed by September 2019

**RESOLVED** to accept the contents of the report and endorse any actions taken

## **7671 To receive list of creditors for the period 1st April 2019 to 30th April 2019**

The list below was submitted

AW Salary	bacs	XXXX
GLT Salary	bacs	XXXX
G. Griffiths(Pay)	bacs	XXXX
D. Lewis(Pay)	bacs	XXXX
Days	dd	747.26
BCBC	dd	121.50
BCBC	dd	54.88
Sol in Tech Tel	dd	57.55
Sol in Tech Photo	dd	0.00
HMRC (March)	bacs	1198.53
Allstar	dd	100.94
Credit union AW	bacs	70.00
Credit union DL	bacs	40.00
Aviva EE	dd	81.12
Aviva ER	dd	446.98
Aviva Admin	dd	41.00
Complete Bus		
Sol(PPE)	bacs	118.80
Alcon	bacs	1848.00
Zurich	bacs	497.09
Zurich	bacs	2909.93
Owens fuels	bacs	374.65
BCBC	bacs	5020.40
BCBC Plng	bacs	95.00
Screwfix( PPE)	bacs	40.00

Harris Printers	bacs	1623.00
S&T Auto Services	bacs	293.76
Friends of Salem	bacs	1968.49
Bookers	bacs	42.65
Fertiliser	bacs	67.98
Gift 90Th	bacs	17.05
Dance Troup	103456	250.00
Pencoed Builders	bacs	47.50
Grenke Leasing	dd	479.99
Grenke Leasing	dd	120.00
GLT Fertilizer	bacs	39.78

Expenditure Marked XXXX £4567.28  
Total Expenditure £23381.11

**RESOLVED** to accept the creditor's list

**Internal Audit of Accounts for 2018/19**

The Town Clerk also indicated that he now received the Internal Auditor's report on the end of year accounts 2018/19

The report stated that there were no issues raised during the audit undertaken.

**RESOLVED** to accept and note with pleasure the Internal Auditor's report as circulated.

**Correspondence**

**7672**

The Town Clerk made reference to the following documents

A) Email from Dr. E. Marsh of Greenmeadow, Pencoed regarding trees overhanging her property --- **Noted** – Dr. Marsh be informed that by virtue of the fact that the trees did not cause an imminent danger to her property the Council would not take any action at this point in time.

B) Letter from Renplan Planning Consultants – This letter had been previously circulated. **RESOLVED** to request the Consultants to hold an "open day" at the Council Offices to allow Councillors and the Public an

opportunity of viewing and understanding more fully the implications of the proposed development.

**7673 If appropriate, to receive items for future agendas.**  
**The following suggestions were made with an indication :**

Coed Iestyn Wood—replacement of broken wooden structures  
Community Bus Service – circulation of service available  
Sensory Garden – Coychurch Road  
Parking of Taxis at Town Council Car Park  
General revamp of Hyphen.

It was noted that some of the suggestions would be in the first instance be dealt with by the appropriate Sub-Committee of the Council

**7674 To consider passing the following resolution:**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**The resolution was not passed**

Meeting ended at 7.49 pm.