

CYNGOR TREF PENCOED TOWN COUNCIL



Town Clerk: Geraint Thomas
Salem Chapel Vestry
Coychurch Road
Pencoed
Bridgend
CF35 5LY

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Dear Councillor

You are hereby summoned to attend the **Annual General Meeting** of the above named Council to be held in **Salem Chapel Vestry, Coychurch Road ,Pencoed** on **Thursday 4th May 2023 at 6.30pm.**

Geraint Thomas

Dated 25th April 2023

Town Clerk

PLEASE NOTE TIME OF MEETING

AGENDA

1. Apologies for absence and dispensation
2. To confirm the minutes of the Annual General Meeting held on 6th May 2022
3. The Mayor Cllr .Mrs Leanne Lewis will indicate the first business as “Election of Mayor for the ensuing year”.
4. To Receive nomination(s) for the election of Mayor for 2023/2024
5. Duly elected Mayor to take Oath of Office as Town Mayor and arrange to duly sign the declaration.

6. Elected Mayor to take over the Chair of the meeting (Chain of Office to be passed on by Cllr L. Lewis)
7. Elected Mayor to give a vote of thanks on being appointed
8. To receive nomination(s) for the position of Deputy Mayor for 2023/2024
9. Elected Deputy Mayor to give a vote of thanks on being appointed.
- 10.
11. The Elected Mayor will move a vote of thanks to the retiring Mayor
12. To consider the Mayor's Allowance for 2023/24 and any other allowances as referred to under the provisions of the Local Government Review panel's recommendations
13. To Review Council's documents

Standing Orders

Notice of Motion from Cllr R. J. Hancock OBE in relation to standing orders:

“That Standing Order 2A be amended to read
The Council elects the following two Committees for the consideration of relevant business and report back to Council with their recommendations for determination.

Committee 1 to be Planning and Public Consultations
Committee 2 to be Projects and Finance

Sub Committees to be formed to deal with Business and Communications by Committee 1

Sub Committees to deal with Mayoral events and HR by Committee 2”

Town Clerk to update members on Standing Orders in light of perceived changes to be incurred relevant to governance issues etc

Financial Regulations – to be updated to include Pavilion and Standing Orders

Financial Risk assessment to be updated as per Fin Regs

14. To review Council policies and procedures and to include any suggested new ones in accordance with Governance issues and good practice

15. To appoint two internal scrutineers

16. To appoint representatives to Governing Bodies

17. To appoint Members to Committees

18. To consider there be no meeting in August 2023 and Plenary Powers be given to the Mayor and Deputy Mayor in consultation with the Town Clerk.

19. To appoint delegates to the following

Coity Walia

Town & Community Councils' Forum

Rockwool Woodland Learning Centre

One Voice Wales & the Larger Council Forum

Rockwool Residents Forum

Rockwool Residents meeting

Youth Engagement Panel

Pencloed Miners Welfare Hall Cttee

Friends of Salem

Liaison Group RFC

21 st Century Schools Group
Safer Streets
TFW and BT Police Liaison Group