

PENCOED TOWN COUNCIL
MINUTES OF FULL COUNCIL MEETING, WEDNESDAY 9th June 2021
At Salem Chapel , Pencoed.

Present Councillors: Mrs M. Evans -- Town Mayor
R.J. Hancock OBE
R. Williams
J. McCarthy
Mrs J. Ryan
Mrs T. Lyddon
Mrs L. Lewis
J. Butcher
A. Owen

In Attendance : G. Thomas Town Clerk

7926 Apologies for absence and dispensation.

Apologies were received from the following Councillors
Cllr.D. John BEM (Dispensation)
Cllr L. Fletcher (Senedd commitments)
Cllr W. Bond (Illness)

7927 To Receive declaration of interest

The following declaration was received during the meeting:

Cllr A. Owen- Reference to Fireworks display in Town Clerk's General Report

7928 To Receive Police Report

There was no Police Report

Town Clerk still pursuing the matter referred to under Minute 7818 of the meeting held on 14th April 2021

The Town Clerk stated that he was finding it extremely difficult to contact the person involved.

RESOLVED to note the position and that appropriate action has been undertaken to locate/contact the individual concerned without success

7929 To receive duly notified questions from the Public

There were no questions received

7930 To Receive Mayoral messages

The Mayor indicated that she had held a meeting with Mr Brophy on the 8th June 2021 at which Cllr. R.J. Hancock OBE was in attendance in his capacity as Chair of the Employment Sub Group The meeting had been arranged following an unexpected encounter that the Mayor had with Mr Brophy on the evening of the 2nd June 2021

The Town Clerk confirmed that he requested the attendance of Cllr R. J. Hancock OBE as some of the known concerns were relating to the administration of the Town Council which was under the direct control of the Town Clerk.

The Mayor stated that the points raised by Mr Brophy (indicated below) were fully discussed and detailed explanations given to him. The Mayor was awaiting a further response from Mr. Brophy.

The Skateboard Park.

Coed Iestyn Woods.

Why the Town Clerk was instructed by Full Council not to answer any vexatious emails from him?.

The Mayor informed Members that closure notices have been reinstated at Coed Iestyn woods with a message put on Pencoed hub clarifying that the Woods is closed due to health and Safety reasons as awaiting outcome from BCBC

The Mayor made reference that she was holding a meeting @10am in the Vestry of Salem Chapel to further Christmas festivities 2021 and that there was an open invitation for any members of the Projects Committee to attend.

RESOLVED to note the address and actions of the Mayor

7931 To receive/confirm the minutes of the Full Council meeting held on 12th May 2021

The above minutes were approved and accepted together with the recommendations therein

7932 To receive/confirm the minutes of the Projects Committee held on 2nd June 2021

The above minutes were approved and accepted together with the recommendations therein

7933 To receive/confirm the minutes of the Finance and General Purposes Committee held on 2nd June 2021

The above minutes were approved and accepted together with the recommendations therein. The Chairperson of the above brought to the attention of the Council the recommendation in respect additional finance being allocated for improvements to the skatepark and the associated requirements thereto.

RESOLVED to note the comments of the Chairperson

7934 To receive reports from representatives to outside bodies

Penprysg Bridge

Cllr R. J. Hancock OBE informed members that there was a meeting of the Joint Working Party being held on Friday 11th June 2021 regarding the issues surrounding Penprysg Bridge etc.

He further indicated that there was a public consultation exercise being undertaken and the results therefrom will be made available in due course.

Cllr Hancock OBE intimated that the issue was reaching a critical stage where the issue of funding needed to be considered in the context of any grants being available.

Cllr Hancock OBE stated that he would update the Town Council further at the next Council Meeting.

RESOLVED to note the update with thanks

7935 To consider issues relating to the Safety of Females in the Community of Pencoed

Cllr Hancock OBE introduced this matter in the context of case surrounding the death of Ms Sarah Everard and the possible consequences thereof in relation to safeguarding females in the Community of Pencoed.

Cllr Hancock OBE referred to the Hansard record of the House of Lords debate on 15th March 2021 and the importance aspects contained therein in relation to the safety of women going forward particularly in respect of what the Town Council can do to facilitate a safer environment in Pencoed.

After some discussion the following suggestions were initially put forward for consideration:

- Publicity leaflets
- Suggest routes where there appears to be (pinch points) that could be improved
- Offer self-defence training at the Council's expense
- Improve lighting in certain areas
- Educating people to include School children, of the need to be vigilant and respect for women
- Involve professional advisory services e.g Suzy Lamplugh Trust

RESOLVED to set up a Task Force to consider the practical implications of making Pencoed a safer community for females. The Task Force to be chaired by the Mayor and that all females Councillors be invited to participate as part of the Task Force. A meeting be convened as soon as possible.

To consider the Town Clerks' general report

7936 The Town Clerk verbally reported on the following:

.1. Staffing Matters

The Town Clerk indicated that the hanging baskets had now been put and are being watered regularly due to warm weather.

The Town Clerk also indicated that he would be raising a staffing matter under item 13 on the Agenda

2. Felindre Road Playing Fields

Formal agreement has been signed effective from 28th May 2021 .

Which effectively means that the Town council is now managing the playing fields

The Town Clerk also referred to the fact that Pencoed Athletic B&GC had now taken over the Woodlands Fields and the Pavilion. Subsequently there have been ongoing issues with the emptying of waste bins at the location which has now been clarified as being the responsibility of the Athletic Club.

RESOLVED to assist the Pencoed Athletic B&GC as necessary

3.. Litter issues

The Town Clerk indicated that a meeting of all interested parties was yet to be convened..

4. End of Year Accounts

The end of year accounts for 2020/21 had now been Internally audited

5. Fireworks Display

RESOLVED to make a final decision on the holding of Fireworks Display at the September 2021 meeting and also consider the charging of a limited number by way of ticket sales and that the income received be donated to a local charity of the Mayor's choosing.

7937 To receive the Creditors list for the period 1st May 2021 to 31st May 2021

The Town Clerk circulated the information below at the meeting

AW Salary	bacs	XXXX
GLT Salary	bacs	XXXX
G. Griffiths(Pay)	bacs	XXXX
D.Lewis(Pay)	bacs	XXXX
Days	dd	392.40
BCBC	dd	120.00
BCBC	dd	52.00
Sol in Tech Tel	dd	59.98
Sol in Tech Copier	dd	50.67
HMRC (April)	bacs	1257.59
Allstar	dd	80.16
Credit union AW	bacs	100.00
Credit union DL	bacs	60.00
Credit Union GLT	bacs	50.00
Aviva EE	dd	85.59
Aviva ER	dd	85.59
Aviva Admin	dd	41.00
Turf Sports	bacs	607.50
Bookesr	bacs	99.78
HCR (Computer0	bacs	140.00
Moneysoft	bacs	88.80
Flowers	bacs	30.00
S&T Services	bacs	226.20
Streetmaster	bacs	481.20

Expenditure marked XXXX =

£4293.56

Total Expenditure =

£8402.02

RESOLVED to 1. accept the creditors list
 2. Accept the Internal Audit report (circulated at the meeting) in respect of the Annual Accounts for 2020/21 with appreciation and thanks

Correspondence

7938

No correspondence was referenced for note of the

7939 Items for future Agenda

July 2021 Meeting ---- Memorial in remembrance of Covid 19

Provision of Wayside Benches—including the provision of a Bench in memory Mrs Pam John the late Wife of Cllr D. John BEM in recognition of her supportive role to Cllr John BEM as Mayoress on a number of occasions in the history of Pencoed Town Council.

Fireworks Display 2021

Maintenance of the Cenotaph

7940 To consider passing the following resolution:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

The resolution was passed

7941 Additional Staffing Resources

The Town Clerk referred to matter raised by Cllr J. Ryan at the Finance and GP Committee on the 2nd June 2021 in relation to workload of the Community Services Supervisor (CSS) in particular with reference to the additional facilities taken on by the Town Council i.e. Pavilion, Playing Fields, Coedbach etc

RESOLVED 1 that the Town Clerk speak with the existing part time staff with a view to formally agreeing if they are interested in increasing the hours of work to assist the CSS in particular during the Summer months. (A response being required within one week of the date of this meeting).

2. Subject to the outcome of 1 above a meeting of the Employment Sub Group be convened to facilitate and agree a part time post being advertised and appropriately filled. Town Clerk to liaise with the Chairperson of the Employment Sub Group as required.

Meeting ended at 7.55pm.