

**PENCOED TOWN COUNCIL**  
**MINUTES OF FULL COUNCIL MEETING, WEDNESDAY 14th July 2021**  
**At Salem Chapel , Pencoed.**

Present Councillors: Mrs M. Evans -- Town Mayor  
R.J. Hancock OBE  
R. Williams  
J. McCarthy  
Mrs J. Ryan  
Mrs T. Lyddon  
J. Butcher  
W. Bond  
D. John BEM

In Attendance : G. Thomas Town Clerk

Mr and Mrs Benjamin, recipients of award

**7942 Apologies for absence and dispensation.**

Apologies were received from the following Councillors

Cllr.A.Owen(work commitments)

Cllr L.Lewis ( Illness)

Cllr B. Sedgebeer( away from area)

**To Receive declaration of interest**

**7943**

Cllr R. J. Hancock OBE and Cllr M. Evans declared an interest in relation to the matter raised regarding the LDP consultation.

**7944 To Receive Police Report**

There was no Police Report

**7945 To receive duly notified questions from the Public**

There were no questions received

## **7946 To Receive Mayoral messages**

The Mayor indicated that she had held the following meetings:

### **Christmas Festivities and Competitions 2021 Meeting Held on 11<sup>th</sup> June 2021**

The Mayor gave a comprehensive overview on the meeting of the Task Group set up ,that took place on the 11<sup>th</sup> June 2021 . In attendance were Cllr R. Williams Chair of Projects ,Cllr J. Ryan Deputy Town Mayr ,Town Clerk and Mrs L. Dixon representing Pencoed Community Group.

At the meeting there was a discussion on the make up of the Pencoed Community Group(the Group). Mrs Dixon indicated that the Group was made up of 4/5 of which two members were named as a BCBC Councillor and current Member of the Senedd, both of whom were former Town Councillors.

Concerns were duly expressed that from a public perception point of view both the persons named were considered to be there in their capacity as local government officials and as such the Town Council could not recognise the Group as it currently stood.

Mrs Dixon stated that they were not part of the group in their respective LG capacity but as residents of the Community of Pencoed, but she did acknowledge the public perception issue.

The Mayor indicated what was being proposed under the title Pencoed Christmas Festival

- Christmas lights switch on Friday 26<sup>th</sup> November 2021.
- Christmas lights competitions Judging to take place 17<sup>th</sup> to 20<sup>th</sup> December 2021 with presentation of awards on the 21<sup>st</sup> December 2021
- Schools Competitions
  - Poster Competition -Judging to start on 5<sup>th</sup> November 2021 Winner to be announced at Council on 10<sup>th</sup> November 2021
  - Literacy Competition – Judging as per Poster Competition- “what Pencoed Town means to them, what they would like to see in the Town and why they are the right person to switch on the Christmas Lights”
- Xmas Market – to be held in CouncilCarPark on Sunday 6<sup>th</sup> and 12<sup>th</sup> December 2021 subject appropriate authority and compliance issue being satisfied.

The Matter of the Pencoed Community Group referred in

**7947 To receive/confirm the minutes of the Full Council meeting held on 9th June 2021**

The above minutes were approved and accepted together with the recommendations therein

**7948 To receive reports from representatives to outside bodies**

### **Penprysg Bridge**

Cllr R. J. Hancock OBE informed members that there had been a meeting of the Joint Working Party held on Friday 11th June 2021 .

Cllr R. J. Hancock OBE indicated that there are bullet points from the meeting that were to be considered further:

- BCBC Cabinet to meet regarding undertaking a consultation exercise  
( Cllr R. J. Hancock OBE referred to the fact that this had already been undertaken in 2010 and a report thereon had been presented.. BCBC to be supplied with a copy of the report referred to)
- MP and MS will be briefing local County Borough Members on this important issue
- BCBC to finalise the footbridge design etc over the railway line
- Funding arrangements to be further considered and funding streams established.

Cllr R. J. Hancock OBE was thanked for his update

**RESOLVED** to note the update with thanks

### **Vacancy for Governor of Pencoed Primary School**

Cllr J. McCarthy indicated that consequent on Mr L. Fletcher becoming a Member of the Senedd, there was now a vacancy for a governor at Pencoed Primary School

**RESOLVED** that Cllr M. Evans be appointed to the vacancy. Cllr Evans acknowledge her appointment with thanks

**To consider the Town Clerks' general report**

**7949** The Town Clerk verbally reported on the following:

**.1. Staffing Matters**

The Town Clerk indicated that he will be updating Councillors later on the agenda

**2. Felindre Road Playing Fields**

Arrangements are in hand for the Rugby season to start and the Cricket season to end.

The Town Clerk showed a Shirt and Baseball cap given to the Town Council as a token of appreciation for bringing Cricket back to Pencoed after a 7year absence.

With regard to the playing area the Cricket Club were very happy with it but if the Council was able to they would like some further support to provide some practice nets so that the interest in Cricket is sustained at all levels.

**RESOLVED** 1.to thank the Cricket Club for their token gift of appreciation with thanks and that an appropriate article be put in the Press

2. To sponsor the purchase of practice nets up to a maximum of £1000 (this sum being financed from the regeneration Budget. (Town Clerk to adjust the Budget accordingly)

**3. Litter issues**

The Town Clerk indicated that a meeting of all interested parties was yet to be convened.

**4. End of Year Accounts**

The end of year accounts for 2020/21 have now been submitted for external Audit

**5. Pavilion**

Further to the earlier report by the Mayor quotations are being requested for the following Works to the Pavilion to be carried Central Heating, Re-Tiling etc, Updating Electrics

**RESOLVED** to accept the Town Clerk's report with thanks

**7950 To receive the Creditors list for the period 1<sup>st</sup> June 2021 to 30<sup>th</sup> June 2021**

The Town Clerk circulated the information below at the meeting.  
Together with details of expenditure to date and Bank Reconciliation

AW Salary	bacs	XXXX
GLT Salary	bacs	XXXX
G. Griffiths(Pay)	bacs	XXXX
D.Lewis(Pay)	bacs	XXXX
Days	dd	392.40
BCBC	dd	120.00
BCBC	dd	52.00
Sol in Tech Tel	dd	59.98
Sol in Tech Copier	dd	44.42
HMRC (May)	bacs	1257.99
Allstar	dd	98.21
Credit union AW	bacs	100.00
Credit union DL	bacs	60.00
Credit Union GLT	bacs	50.00
Aviva EE	dd	85.59
Aviva ER	dd	85.59
Aviva Admin	dd	41.00
SSE Swalec(toilets)	dd	78.85
Macmillan	bacs	100.00
Bookers	bacs	59.12
Turf Sports	bacs	292.50
SLCC	bacs	233.00
Contact PPE	bacs	102.25
SSE Swalec (Chapel)	bacs	289.09
Vision ICT	bacs	321.60
Lyn Llewellyn	bacs	795.00
Flowers	bacs	50.00
Quad Tax	bacs	170.00
Expenditure marked XXXX		= £4444.40
Total Expenditure		= <u>£9382.99</u>

**RESOLVED**\_to 1. accept the creditors list  
2. Accept the Bank Reconciliation for June 2021 and  
Expenditure to date etc.

**Correspondence**

**7951**

No correspondence was referenced for note of the Council

With reference to LDP consultation it was **Resolved** that the Town Clerk provide to BCBC the Town Council's request that the LDP indicates a commitment to efforts being made regarding improvements to and /or replace educational and leisure facilities in Pencoed.

**7952 Items for future Agenda**

Fireworks Display 2021

Maintenance of the Cenotaph

**7953 To consider passing the following resolution:**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**The resolution was passed**



**7954 Additional Staffing Resources and updating of Employment Policy Documents**

Further to Minute of the Council Meeting on the 9<sup>th</sup> June 2021 The Town Clerk indicated that a Temporary 3month period of employment had now been made in respect of assisting with increased workload of the Community Services Supervisor (CSS). He also indicated that the appointee was Mr. J. Walters and was the Son of the CSS

**RESOLVED** to accept the report of the Town Clerk and endorse the appointment of Mr J. Walters on a Temporary 3 month period of employment subject to formal review thereafter.

**Updating of Pencoed Town Council Employment policies and procedures**

The Town Clerk referred to the need to amend/update the above policies and procedures consequent upon the Council's decision to dispense with sub-committees and replaced by Working Groups as necessary

Going forward it was considered appropriate that all employment issues that arise be dealt with by the Finance and GP Committee and the title thereof be amended as follows

Finance , Human Resources(HR)and General Purposes Committee

**RESOLVED** that the Chairman of Finance, HR and General Purposes Committee in conjunction with the Town Clerk revise the required documents and report back thereon at the October 2021 Council meeting.

Meeting ended at 8.40pm.